

Other Services

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Attestations

Updated 26th January 2017

Please Note:

An incomplete application will be RETURNED UN-PROCESSED. An application accompanied by fee in the form of cash or personal cheque will also be returned.

Before sending your application by mail, please make sure that the application form is complete and signed and all required documents are attached. For list of required documents please refer to the relevant section below.

Please note all those documents which require to be notarized must be signed by a Notary Public or a Lawyer and not by a Commissioner for Oaths.

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1. Press CTRL + F on your keyboard.
2. Enter subject title or page number in the search box.
Example: To enter the page number put “2 of 14”.
3. Press enter.

Attestations of Power of Attorney/ Affidavits

Requirements:

#1 – 6 must be submitted to our office.

- 1) Dully filled in [Contact Information Form](#)
- 2) Power of Attorney/Affidavit

Original power of attorney/affidavit must be submitted along with a photocopy.

With effect from 1st February 2017 the person executing the power of attorney/affidavit must sign the document in our presence at the Consulate. The Power of Attorney must be signed at each page by the Executant.

Each executant must attach a colour photograph of himself/herself. Failure to provide photograph/s will result in your application being returned.

One colour photograph is required from each witness (if available).

Instructions

- Your photograph/s will be attested in our office. Notarization from a notary public or lawyer is not required.
- Photograph must be duly stamped with the date by a photographer in Canada.
- Photograph must be taken within the past three months.
- The size of the photo to be submitted is 70 mm (2 3/4 in.) height by 50 mm (2 in.) width with a light blue or white background.

One of the following is required: valid Pakistan passport or valid CNIC/ NICOP

Instructions:

Original identification must be submitted along with a photocopy.

Photocopying instructions:

*Please ensure that photocopy of your identification is copied in the following manner.

Photocopy of your valid manual Pakistan passport must contain the first, four pages.

Photocopy of your valid machine readable Pakistan passport must be copied on the first page where all your information is.

Photocopy of valid CNIC/ NICOP must contain the front and back of the card.

3) Return envelope (mandatory in some cases)

Applicants applying in person who wishes to have documents returned by mail must enclose a return envelope with their application.

Envelope preparation instructions:

- The envelope must be self-addressed with a to and from address.
- The envelope must be pre-paid.

4) Fee Table:

One continuous document(i.e. same document subject) of the 1st three pages	CAD 20.00
If continuous document (i.e. same document subject) exceeds the first continuous three pages fee will be an additional	CAD 20.00 per page
Documents that are not continuous (i.e. not the same document subject)	CAD 20.00 per document containing 1st three continuous pages. If document exceeds the first continuous three pages fee will be an additional CAD 20.00 per page.

Payment

Debit/Credit card:

In person: Payment can be made by debit/credit card in our office.

Bank draft/money order/certified cheque:

In person: Bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan will still be accepted.

Application Submission:

Your application may be submitted in person at our address below:

Consulate General of Pakistan.
Suite 1400 - 510 West Hastings Street
Vancouver, BC V6B 1L8

If applying in person please click [here](#) for the application submission timings.

Processing Time: 3 business days

Important Notes:

- Applicants are requested to note down the incoming and outgoing tracking # with the courier service in case package confirmation is required.
- Please note we only service **Alberta, British Columbia, Saskatchewan and Yukon.**
Toronto services **Ontario** residents except **Ottawa**
[Montreal](#) services Quebec
Ottawa services any other provinces not listed above

Educational Documents:

Requirements:

#1 – 6 must be submitted to our office.

- 1) Dully filled in [Contact Information Form](#)
- 2) All Educational documents must be attested by the Ministry of Foreign Affairs, Islamabad or camp offices at Karachi, Lahore, Peshawar & Quetta.

Please note before taking these documents to [Ministry of Foreign Affairs \(MOFA\)](#), all certificates i.e. Matric and FA should be attested by the relevant [Inter-board Committees of Chairmen](#), Islamabad and all degrees must be attested by the [Higher Education Commission \(HEC\)](#), Islamabad.

Original certificate/s containing attestation by MOFA/HEC is required along with a photocopy of the front and back.

- 3) **One of the following is required:** valid Pakistan passport or valid CNIC/ NICOP

Instructions:

Original identification must be submitted along with a photocopy.

If you are applying by mail and are not comfortable sending your original identification you get a copy of your identification notarized and send the notarized copy in lieu of the original.

Your identification must be notarized by a notary public or lawyer. The notary public or lawyer must certify that the photocopy of your identification is a true copy of the original identification.

Photocopying instructions:

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- 4) Return envelope (mandatory in some cases)

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have their documents returned by mail must enclose a return envelope with their application.

Envelope preparation instructions:

- The envelope must be self-addressed with a to and from address.
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In person: Bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan will still be accepted.

By mail: Applications sent by mail must be paid by bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan.

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[Montreal](#) services Quebec

Ottawa services any other provinces not listed above

Attestation of NICOP:

Requirements:

#1 – 5 must be submitted to our office.

1. Dully filled in [Contact Information Form](#)
2. Letter requesting Attestation of NICOP - Original
3. NICOP - Original + Copy
4. Return envelope (mandatory in some cases)

Applicants sending their documents through mail or applying in person who wishes to have their documents returned by mail must enclose a return envelope with their application.

Envelope preparation instructions:

- The envelope must be self-addressed with a to and from address.
- The envelope must be pre-paid. **Fee Table:**

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Ottawa services any other provinces not listed above

Attestation of Pakistan Certificates:

Requirements:

#1 – 5 must be submitted to our office.

1. Dully filled in [Contact Information Form](#)
2. Marriage, Birth and Death certificates etc issued from Pakistan, must be attested by the Ministry of Foreign Affairs, Islamabad or Camp Offices, Karachi, Lahore, Peshawar and Quetta.

Original certificate must be submitted along with a photocopy.

If you are applying by mail and are not comfortable sending your original certificate you can get a copy of your certificate notarized and send the notarized copy in lieu of the original. Your certificate must be notarized by a notary public or lawyer. The notary public or lawyer must certify that the photocopy of your certificate is a true copy of the original.

3. **One of the following is required:** valid Pakistan passport or valid CNIC/ NICOP

Instructions:

Original identification must be submitted along with a photocopy.

If you are applying by mail and are not comfortable sending your original identification you get a copy of your identification notarized and send the notarized copy in lieu of the original.

Your identification must be notarized by a notary public or lawyer. The notary public or lawyer must certify that the photocopy of your identification is a true copy of the original identification.

Photocopying instructions:

*Please ensure that photocopy of your identification is copied in the following manner.

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Photocopy of your valid machine readable Pakistan passport must be copied on the first page where all your information is.
Photocopy of valid CNIC/ NICOP must contain the front and back of the card.

4. Return envelope (mandatory in some cases)

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application.

Envelope preparation instructions:

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Ottawa services any other provinces not listed above

Bank Account Opening Forms:

Requirements:

#1 – 10 must be submitted to our office.

1. Dully filled in [Contact Information Form](#)
2. Duly filled in original bank form along with a photo copy.

Instructions for applying in person: The person executing the bank form must sign the document in our presence.

Instructions for applying by mail: Since we are not witnessing your signature your bank form must first be notarized by a notary public or lawyer within the same province that you are residing in.

Your notary public or lawyer must stamp on your document that the concerned person has signed before him/her and he/she has witnessed the signature.

The original notarized document must be sent by mail along with a photocopy of it.

3. **One of the following is required:** valid Pakistan passport or valid CNIC/ NICOP

Instructions:

Original identification must be submitted along with a photocopy.

If you are applying by mail and are not comfortable sending your original identification you get a copy of your identification notarized and send the notarized copy in lieu of the original.

Your identification must be notarized by a notary public or lawyer. The notary public or lawyer must certify that the photocopy of your identification is a true copy of the original identification.

Photocopying instructions:

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Photocopy of your valid machine readable Pakistan passport must be copied on the first page where all your information is.

Photocopy of valid CNIC/ NICOP must contain the front and back of the card.

4. Return envelope (mandatory in some cases)

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Envelope preparation instructions:

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Ottawa services any other provinces not listed above

Pension Papers/Live Certificates:

Requirements:

#1 – 5 must be submitted to our office.

1. Dully filled in [Contact Information Form](#)
2. Duly filled in Post Office or National Bank of Pakistan's pension form

Pension Paper/Live Certificate must be first notarized from a Notary Public or Lawyer if you are sending it by mail and send notarized copy. Your notary public or lawyer must stamp on your document that the concerned person has signed before him/her and he/she has witnessed the signature.

If applying for Pension Paper attestation in person it does not need to be notarized and you may bring the original.

(If sending Pension Paper/Live Certificate by mail, please attach original Health certificate from a family doctor stating that claimant is alive on the current date).

3. **One of the following is required:** valid Pakistan passport or valid CNIC/ NICOP

Instructions:

Original identification must be submitted along with a photocopy.

If you are applying by mail and are not comfortable sending your original identification you get a copy of your identification notarized and send the notarized copy in lieu of the original.

Your identification must be notarized by a notary public or lawyer. The notary public or lawyer must certify that the photocopy of your identification is a true copy of the original identification.

Photocopying instructions:

*Please ensure that photocopy of your identification is copied in the following manner.

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Photocopy of your valid machine readable Pakistan passport must be copied on the first page where all your information is.

Photocopy of valid CNIC/ NICOP must contain the front and back of the card.

4. There is no charge for attestation of pension form or live certificate.
5. Return envelope (mandatory in some cases)

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have their documents returned by mail must enclose a return envelope with their application.

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Attestations of Documents issued from Canada:

Requirements #1-7 must be submitted:

1. Dully filled in [Contact Information Form](#)
2. All documents issued from Canada such as Marriage certificate, Birth Certificates, Death certificates etc. must be first attested by Notary Public and countersigned by relevant provincial department.

Residents of BC can get their documents countersigned from the following office of Government of British Columbia: Manager, Order in Council administration office, Legal Services Branch, Ministry of Attorney General

Residents of Alberta and Saskatchewan may directly contact their Ministry to Attorney General to get their documents countersigned before bringing/sending them to us for attestation.

3. Original Certificate must be provided with a photocopy for attestation or if you do not wish to send the original certificate you may get a copy notarized from a Notary Public or Lawyer and send the notarized copy.

The notary public or lawyer must certify that the photocopy of your certificate is a true copy of the original.

4. **One of the following is required:** valid Pakistan passport or valid CNIC/ NICOP

Instructions:

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Photocopy of valid CNIC/ NICOP must contain the front and back of the card.

5. Original valid Government issued Canadian Photo ID is required with a photocopy. If you do not wish to send the original you may get a notarized copy by a Notary Public or Lawyer and send the notarized copy.

The notary public or lawyer must certify that the photocopy of your identification is a true copy of the original.

6. Return envelope (mandatory in some cases)

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