

Updated Monday, January 15, 2018

## Other Services

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### **Please Note:**

**An incomplete application will be RETURNED UN-PROCESSED. An application sent by mail and accompanied by fee in the form of cash or personal cheque will also be returned.**

**Before sending your application by mail, please make sure that the application form is complete and signed and all required documents are attached. For list of required documents please refer to the relevant section below.**

**Please note all those documents which require to be notarized must be signed by a Notary Public or a Lawyer and not by a Commissioner for Oaths.**

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1. Press CTRL + F on your keyboard.
2. Enter subject title or page number in the search box.  
Example: To enter the page number put "2 of 7".
3. Press enter.

## Police Character Certificate

### For Pakistani National

#### Requirements:

#1 – 6 must be submitted to our office.

- 1) 2 sets of duly filled in [form](#) (period of stay in Pakistan must be filled)

**Form must be filled in capital letters. Original signature is required on both forms.**

The second form must be filled with the same information as the first form.

Form can only contain one Pakistani address and period for which you would like the verification for. If you need verification from multiple places you will have to fill out 2 sets of form per place. Fee will remain \$20 in this case.

- 2) 3 Photograph duly stamped with the date by a photographer in Canada, taken within past three months. The size of the photo to be submitted is 1.5” width by 2.0” height with a light blue or white background.

If you need verification from multiple places you will have to provide 3 photographs per place. For example if you need verification from 2 Pakistani addresses you will provide 6 photographs.

- 3) Valid CNIC/NICOP

In person: Please bring your original CNIC/NICOP along with a photocopy of the front and back of your CNIC/NICOP.

Our office will affix a stamp on the photocopy of your CNIC/NICOP that the original has been seen.

By mail: Please have a photocopy of the front and back of your CNIC/NICOP notarized by a notary public or lawyer. The original notarized photocopy of your CNIC/NICOP must be sent with your application.

- 4) Valid Pakistan passport

In person: Please bring your original Pakistan passport along with a photocopy of your Pakistan passport.

Our office will affix a stamp on the photocopy of your Pakistan passport that the original has been seen.

By mail: Please have a photocopy of your Pakistan passport notarized by a notary public or lawyer. The original notarized photocopy of your Pakistan passport must be sent with your application.

Passport photocopy instructions: Please make a copy of page(s) that contains your picture, full name, date of birth, date of issuance, date of expiry, passport number and place of birth.

- 5) Applicants sending their documents through mail should invariably enclose a self-addressed registered pre-paid return envelope with their application to the Consulate General of Pakistan in Vancouver.

6) **Payment**

**Fee:**

\$20

**Debit/Credit card:**

In person: Payment can be made by debit/credit card in our office.

**Bank draft/money order/certified cheque:**

In person: Bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan will still be accepted.

By mail: Applications sent by mail must be paid by bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan.

## For Foreign National

### Requirements:

#1 – 9 must be submitted to our office.

- 1) 2 sets of duly filled in [form](#) (period of stay in Pakistan must be filled)

**Form must be filled in capital letters. Original signature is required on both forms.**

The second form must be filled with the same information as the first form.

Form can only contain one Pakistani address and period for which you would like the verification for. If you need verification from multiple places you will have to fill out 2 sets of form per place. Fee will remain \$20 in this case.

- 2) 3 Photograph duly stamped with the date by a photographer in Canada, taken within past three months. The size of the photo to be submitted is 1.5” width by 2.0” height with a light blue or white background.

If you need verification from multiple places you will have to provide 3 photographs per place. For example if you need verification from 2 Pakistani addresses you will provide 6 photographs.

- 3) Current passport and previous passport(s), if any, which confirm the stay in Pakistan. Please ensure to attach copy of visa for stay in Pakistan.

In person: Please bring your original current passport, previous passport(s) and any visas along with a photocopy of the originals.

Our office will affix a stamp on the photocopy of your identification/document(s) that the original has been seen.

By mail: Please have a photocopy of your current passport, previous passport(s) and any visas notarized by a notary public or lawyer. The original notarized photocopy of your identification/document(s) must be sent with your application.

Passport photocopy instructions: Please make a copy of page(s) that contains your picture, full name, date of birth, date of issuance, date of expiry, passport number and place of birth.

- 4) Proof of residence/lease agreement in Pakistan along with CNIC/NICOP of owner of the house

Only photocopy of residence/lease agreement, and photocopy of CNIC/NICOP of owner

of the house is necessary; **original is not** required.

- 5) Proof of residence/lease agreement in Pakistan along with CNIC/NICOP of owner of the house

Only photocopy of residence/lease agreement, and photocopy of CNIC/NICOP of owner of the house is necessary; **original is not** required.

- 6) Proof of employment contract/letter in Pakistan (if employed)

Only photocopy of employment contract/letter is necessary; **original is not** required. If multiple employment contacts/letters are available you may submit all copies.

Contract/letter should include your full name, start date of employment, compensation information including the term of employment (weekly, bi-weekly, annual, etc.), and contact details of the concerned company/organization.

- 7) Proof of college/university admission letter in Pakistan (if applicable)

Only photocopy of college/university admission letter is necessary; **original is not** required. If multiple college/university admission letters are available you may submit all copies.

- 8) **Additional Documents Required from Afghan Nationals:**

1) Copy of Afghan Registration Card issued by National Database Registration Authority (NADRA)

OR

2) Copy of Pakistan Visa which confirm your stay in Pakistan

- 9) Applicants sending their documents through mail should invariably enclose a self addressed registered pre-paid return envelope with their application to the Consulate General of Pakistan in Vancouver.

- 10)

**Payment**

**Fee:**

\$20

**Debit/Credit card:**

In person: Payment can be made by debit/credit card in our office.

**Bank draft/money order/certified cheque:**

In person: Bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan will still be accepted.

By mail: Applications sent by mail must be paid by bank draft/money order/certified cheque already issued in favour of Consulate General of Pakistan.

**Application Submission:**

**Your visa application may be submitted in person or by mail to our address below:**

Consulate General of Pakistan.  
Suite 1400 - 510 West Hastings Street  
Vancouver, BC V6B 1L8

**Consular Services (Pacific Standard Time/Pacific Daylight Time)**

**Application Submission**

Monday-Friday 10am-1pm

**Documents Pick Up**

Monday-Thursday 3pm-4pm

**Processing Time:**

- Your certificate will be issued after receiving clearance from Pakistan. Police verification takes 4 to 6 months minimum, In some cases they take a long time to reply and we must wait for verification from their end. Please note that we have no control over replies received from police authorities in various districts of Pakistan. We regret any inconvenience caused in this regard.

**Important Notes:**

- Applicants are requested to include any contact information ie phone numbers and email addresses on the application form so that we may contact you if necessary.
- Applicants are requested to note down the incoming and outgoing tracking # with the courier service in case package confirmation is required.
- Please note we only service **Alberta, British Columbia , Saskatchewan and Yukon.**  
**Toronto** services **Ontario** residents except **Ottawa**  
**Montreal** services Quebec  
**Ottawa** services any other provinces not listed above